

Rutherford County Airport Authority Meeting

June 12, 2012

Present: Authority members – Bob Howard, Chairman; Bob Ralph, Vice Chairman; Rob Bole, Keith Hunter and Jamie Lou Padgett.

Also present: Carl Classen, County Manager; Beth Miller, Airport Authority attorney; James Luther, WK Dickson; Ed Robinson, Chip Thompson (CAAMS LLC), Bert Lopez (CAAMS LLC), Russell Hyde, Bob McCutcheon, Chris Roach, Ken McAlear, Omer Causey, David Reno and Jeanette Bosgra.

Bob H. welcomed everyone to the meeting. Jamie Lou led in prayer and the pledge of allegiance followed.

Minutes – Bob R. motioned to approve the minutes and all were in favor. Bob Howard reread the mission statement that was approved at the May meeting.

Public Comments – There were no public comments.

Budget Review – In the budget discussion, it was mentioned that the cost of appraisals and legal fees for land acquisition will be charged to grants. The \$6,000 payment that was approved in March and the attorney's fees for the year are not paid yet.

Carl Classen – Mr. Classen, the County Manager was introduced. He discussed the County Commissioners' action last week regarding the airport. He indicated that the airport needed an independent budget in the future but due to the FBO's recent resignation, the County would step in and provide resources to keep the airport functioning and fuel sales continuing. On the budget, he explained that the maintenance line had been cut but then restored due to maintenance needs. In addition, they have taken the cost estimates given by Bob H. and allowed one fourth to fund the quarter ending September 30, giving time to decide on airport management. The request for an airport manager was not approved. The authority was encouraged to come to the commissioners with needs. A possible change from an authority to an advisory board will be discussed in the winter.

In the short term, an account needs to be set up with the fuel vendor and the fuel in tanks bought out at month end. Bob H. motioned to read tanks on June 30 and report levels to Paula Roach, Finance Director and to set up an account with the fuel vendor. Motion passed unanimously. Bob then motioned to continue Ed and Chris working at their current status if they were agreeable. They were and motion passed unanimously. Bob then motioned to pursue a plan to seek another FBO and send out an RFP. After discussion about the timeframe and getting assistance from the DOT with the RFP, motion was passed with all in favor.

Old Business

H2Air Fuel Truck Request – Bob H. informed the board that Beth has been in contact with the attorney for H2Air. They are working on all issues and will be in contact.

WK Dickson

AWOS Update – The last part should be delivered around 6/21 and Vaisala will be out to complete repair work and install modem.

West Hangar Area Update - James reported the striper will be here tomorrow and signage completed. Final inspection should be next week. Some remedial work on seeding and grass is yet to be done. The project will be accepted with a one year warranty.

Rules & Regulations Revision Update – Keith Merritt has all requests and will be sending a draft. It is hoped to have by July for the board to adopt.

Insurance – Follow up work on getting insurance certificates is being done.

Solar Project Update – The board voted to proceed on the solar project in May and send a letter of intent. A proposed letter was read and the consensus was to proceed with sending the letter.

Parking Lot Paving Project – A quote was received last month for \$11,980. Keith obtained the attached quote for \$7,482 for the lot but it does not cover over by the hangar. Keith motioned to accept this bid from McCurry Grading. It was pointed out that it does not repave, but just fills cracks and is comparable to APAC's quote. James reported that DOA would allow grant funds for repair once all mandatory items were taken care of. Motion passed with four in favor, Rob abstained.

New Business

Skydiving – CAAMS has shown an interest in running the FBO and they have some ideas about skydiving. They would utilize the field as the departure zone to go to a jump zone.

Election of Officers for vacant seats (House Bill 741 section13) – The bill says the board "shall" elect a treasurer and secretary. Bob H. nominated Rob as treasurer and when he declined, Bob H. asked Rob to resign. Rob stated that he is willing to work but not serve as treasurer. Bob R. nominated Keith as treasurer and Jamie was nominated by Bob H. as secretary. Motions passed unanimously.

R & R Violation and appropriate action, violation of existing R&R – Bob H. reported that Taber Hyde was seen landing on the taxiway in the past week. Rather than contact the FAA, Bob H. proposed sending a letter putting Taber on notice and read a draft letter. Bob R. asked to amend and allow opportunity for Taber to respond. Motion passed with four in favor, Rob abstained.

July report to the County Commission – Bob H. felt that this had already been covered and the board did not need to pursue.

Assignment of tasks – On the hangar inspections, Bob H. motioned that he and Bob R. take the north end and Keith & Jamie Lou take the south end. The attached letter was read that Beth had drafted. There was consensus to begin on June 23rd and have hangar doors open from 10-2. Bob R. felt that these were unnecessary as the fire inspections have already been completed and this would create ill will. Motion passed with three in favor, two were either opposed or abstained. The chairman did not call for opposed votes.

Airport Manager's Report

Ed reported sales of 5319.1 gallons. The runway lights are working and all bulbs are working. The beacon is running well also. Eastern Aviation has quality control class in Atlanta that Ed attended last year. All paperwork is in compliance with Eastern. Southern Pump was here today and will finish the Jet A truck fuel filters. There is a need for 7 matching locks for all gates with matching keys. Jeanette will have maintenance purchase these.

Closed Session §143-318.11 (3) Attorney/Client Privilege- potential litigation
Bob moved to go into closed session after reading §143-318.11 (3). Motion passed unanimously. Bob asked the board, Beth and Jeanette to remain.

The board took a 3 minute recess.

Closed Session	-	6:43
Return to Open Session	-	7:02

The meeting was adjourned at 7:02 pm.